

New Homeowner's Water File

An editable handover record for the water systems you actually own. Keep completed copies private; they can contain sensitive property details.

Supply and professional contacts

Water source and supplier or well contractor

Shutoff location and professional instructions

Latest laboratory or supplier report location

Open concerns and the person responsible for follow-up

Equipment record

Equipment make, exact model and serial number

Manual and warranty location

Installation date and installer

Replacement-part numbers and current supplier

Interval or usage trigger from manual or service report

New Homeowner's Water File - continued

Property handover

Well and septic reports, if applicable

Sump, backup and discharge documentation, if applicable

Irrigation or pool records, if applicable

Outstanding recommendations, quotes and exclusions

First-month action list

Action and reason

Responsible person and agreed date

Completion note and report location

Next date agreed with the service provider

Use the current equipment manual and professional advice. This record is not an inspection, diagnosis or guarantee.

Open the [source page](#) and related guides at Tap & Terrain